



CTA First Aid

Event First Aid Services

Terms & Conditions

Charges

Mileage @ £0-45p per mile

Duty time = time booked as on site cover start time
until
time booked as on site cover finish time

	During Duty Time Per hour	Over Duty Time per half hour
First Aider	£13 per hour	£13 per half hour
E.M.T. ¹	£18 per hour	£18 per half hour
E.M.T. +D ²	£21 per hour	£21 per half hour
Nurse	£23 per hour	£23 per half hour
First Aid Car	£10 per hour	£15 per half hour

A minimum charge or duty time will be £40, then all conditions apply.

Night working (2000hrs to 0800hrs), will incur a surcharge of £3-00 per hour for all grades of personnel working unsocial hours.

Mileage will be charged at the stated rate for any event outside of CTS 25 mile journey from 212 Beech Avenue, Northampton, NN3 2LE. (e.g. event is 25 miles or less, no mileage charge, 26 miles = £11-70 at current mileage rate (26 x £0-45p per mile)

Should CTS First Aid be required to provide and use a vehicle during the event (e.g. follow vehicle/response vehicle for cycle race/marathon etc.) then mileage will be charged at the reduced rate (35p per mile) to cover fuel & insurance. If this service is required it **MUST** be requested at the time of booking and estimated mileage provided, to enable approximate costs to be agreed.

Any time over the booked duty time will be charged by the half hour at the stated rate per level of cover. (e.g. Event cover booked until 1700hrs, event finishes at 1745, extra cost for a first aider = £26)

Should your event exceed the booked cover finish time, then CTS personnel will still provide cover but at the half-hourly rate until the cover is no longer required.

¹Emergency Medical Technician. ²Advisory External Defibrillator

Late Bookings

All late bookings (within 72 hours of the event) will incur a minimum charge of £100-00 and will be subject to a surcharge of £3-00 per hour on top of normal hourly rates.

Payment options

1) Payment will be made 7 days prior to the booked event, in cash or cheque or by the end of the event on the day before CTS staff leave site.

2) Payment will be made within 28 days of completion of the event by cash or cheque.

Failure to pay within these criteria, will lead to legal proceedings and refusal to cover further events.

Invoicing will be on the day of the event or within 7 days following the event if requested.

Cancellations/Alterations to cover requirements

All cancellations/alterations MUST be confirmed in writing and received by either fax, letter or email.

Up to 28 days notice preceding the event – no charge

27 to 14 notice days preceding the event – 50% of total cost payable

13 to 7 notice days preceding the event – 75% of total cost payable

Less than 7 days notice preceding the event – 100% of total cost payable

Should CTS First Aid need to cancel their attendance prior to the event, notice will be given at the earliest opportunity to enable the event organiser to arrange alternative cover.

CTS First Aid Services Requirements

Refreshments **will** be provided for all CTS staff free of charge. E.g. Sandwiches, Burgers, Buffet, Meal Vouchers, Tea, Coffee, Water, Cans, Bottles, etc.

Supply of fresh water or bottled water for first aid purposes.

A map or plan of the site (preferably to scale), to be provided if available.

All First Aid/Medical requirements, to be requested at time of booking.

Radio/Telecommunications – CTS Staff will have mobile telephones at their disposal and the number will be made available to the event coordinator/organiser on the day of the event.

If radio communication is required, it is the responsibility of the event organiser (or delegated event official) to provide the required radio communication equipment, a list of call signs/event staff and positions, ensure that it is in serviceable condition and that CTS staff are trained in the use of said equipment.